

Memorandum

TO: The Board of TransForm Shared Service Organization, (the “Board”)
FROM: Lyn Baluyot, President & Chief Executive Officer
DATE: May 27, 2024
RE: **01 April 2023 to 31 March 2024 (“the Applicable Period”)**

On behalf of TransForm Shared Service Organization, I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to Bill 122, section 6 of the Broader Public Sector Accountability Act, 2010 (BPSAA) on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the applicable period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President and Chief Executive Officer in these circumstances, including making due inquiries of Hospital staff and those of our procurement agency, Mohawk MedBuy Corporation, that have knowledge of these matters.

Mohawk MedBuy Corporation's Western region, having knowledge of these matters, qualifies the attestation to be complete to the best of their ability, however, acknowledges that a Cyber-attack permanently compromised data from a period of October 23, 2023 to April 1, 2024 which may present a challenge to the validity of some of the attestable information.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Windsor, Ontario 30th day of May 2024



Lyn Baluyot
 President & Chief Executive Officer

I certify that this attestation has been approved by the Executive Committee on behalf of the Board of TransForm on this 3rd day of June 2024



Helga Reidel
 Chair of the Board

SCHEDULE A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

KPMG Consultants

- Project Management Services
 - Contract Term: February 26, 2024 – April 19, 2024
 - Total Procurement Value: \$ 300,000
 - Explanation: Services procured were to support essential activities (Project Management Planning and Enterprise Project Management Office Services, Resource Planning via Organizational Design and Governance Review) post the cyber incident of October 23, 2023 to expeditiously support recovery efforts and to support redesign of the organizational structure post the divestiture of the supply chain functions. KPMG had already been involved through an earlier compliant procurement to develop the Regional Digital Health Strategy for TransForm and through this work, had developed a knowledge and understanding of the operations of TransForm and its customers. By using this knowledge, TransForm was able to decrease the amount of time required for the work by a minimum of 14 weeks (includes 6 weeks related to procurement activities and 8 weeks that would have been required to onboard a new consulting group). This prevented a substantial duplication of costs for TransForm and enabled TransForm to continue to move forward as effectively and efficiently as possible with recovery efforts to support crucial hospital operations across the Erie St. Clair region post the cyber incident.
2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

No known exceptions

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

No known exceptions

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

No known exceptions

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

iSecurity

- TransForm Annual Spend: \$ 1,487,811.66
- Description: 3 Way Incident Response & Digital Forensics October 2023-February 2024
- Explanation: Cyber Security Incident.
If strictly necessary, and for reasons of urgency brought about by events unforeseeable by the procuring entity, the goods or services could not be obtained in time using open tendering.

Hospital Report on Consultant Use

Name of Hospital: TransForm

LHIN: ESC LHIN

Reporting Period: April 1, 2023 to March 31, 2024

Site	Consultant Firm Name(s)	Name and Title of Consulting Contract	Contract Term (If the contract term has been extended, please include the original contract term and the amended contract term)	Procurement Value (A) Original value plus (B) Value of amendments and © Total procurement value (\$ / Total Paid	Consultant Selection Process (Open Competitive, Invitational Competitive, Non-competitive) If non-competitive, please provide an explanation	Modifications to Agreement (Yes/No) If Yes, did the procurement documents permit modifications to the term or value of the agreement?
TransForm	Accenture Inc. Deloitte Inc. Tegria Services Group - CAN, Inc.	RFSQ 21-050 Clinical Systems and Transformation Systems	June 28, 2022 - June 27, 2025	\$ -	Open Competitive	No
TransForm	KPMG LLP	Digital Health Strategy	December 11, 2023 - March 15, 2024	\$ 199,700.00	Invitational Second Stage Assessment MPBSD VOR Tender #17892 Management Consulting Services	No
TransForm	Deloitte	Development of an HCP Onboarding Playbook	February 15, 2023 - April 30, 2023	\$ 89,060.00	Invitational Second Stage Assessment RFSQ 21-050 Clinical Systems and Transformation Systems	No
TransForm	Mazen Joukhadar	Consulting for CIO Position	April 1, 2023-September 30, 2023	\$ 55,000.00	Non-competitive Exemption Code (d)	Yes
TransForm	Deloitte	Tri-Collaborative Consulting Services	November 10, 2023 - April 29, 2024	\$ 800,000.00	Invitational Second Stage Assessment RFSQ 21-050 Clinical Systems and Transformation Systems	No
TransForm	Healthtech Consultants	Project Management Services	February 12, 2024 - February 12, 2025	\$ 250,000.00	Non-competitive Exemption Code (d)	No

TransForm	BRAM Canada Inc	Project Management Services	February 12, 2024 - February 12, 2025	\$ 250,000.00	Non-competitive Exemption Code (d)	No
TransForm	KPMG LLP	Project Management Services	February 5, 2024 - March 1, 2024	\$ 64,000.00	Non Compliant Refer to Schedule A (1)	No
TransForm	KPMG LLP	Enterprise Project Management Office Services	February 26, 2024 - April 19, 2024	\$ 116,000.00	Non Compliant Refer to Schedule A (1)	No
TransForm	KPMG LLP	Organizational Design and Governance Review	March 25, 2024 - May 17, 2024	\$ 120,000.00	Non Compliant Refer to Schedule A (1)	No