

**TransForm Shared Service Organization**  
**Reporting of Expenses October 1, 2021 to March 31, 2022**



TransForm is committed to transparent business practices and embraces accountability as one of our core values.

Like many other organizations, our executives incur business-related expenses from time to time which are reimbursable. Expenses are divided into three categories: travel, meals and hospitality.

TransForm's expense policies align and are in compliance with the Broader Public Sector Accountability Act.

TransForm reports the expenses of its senior leaders and board of directors every six months.

**Senior Leadership Team and Members of the Board**

Employee/Board Member	Title	Date	Amount	Expense Category	Description
Derek Robertson	Vice President, Business Development	9/21/2021	2.50	Travel - Incidentals	Meeting
Mazen Joukhadar	Vice President, Chief Information, Privacy & Security Officer (CIPSO)	3/29/2022	72.00	Travel - Mileage	Meeting
Megan VanderEnde	Director, Finance	11/18/2021	72.00	Travel - Mileage	Meeting
Megan VanderEnde	Director, Finance	12/17/2021	72.00	Travel - Mileage	Meeting